

Clerk: Mrs Julia Marshall
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Catcott Parish Councillors are summoned to a meeting of the Council as detailed below

AGENDA - 13th May 2025 - Catcott School Hall

This meeting will start immediately following the Annual Parish Meeting which will start at 6.30pm

1. Present and consideration of apologies
2. Declarations of interest and consideration of any dispensations required
3. Election of Chairman for the coming year and signing of Chairman's declaration of acceptance of office.
4. Election of Vice Chairman
5. Minutes of previous meeting
6. Appointment of representatives as required
7. Review Statement of Internal Control
8. Risk Management including insurance
9. Any matters arising from the Annual Parish Meeting
10. Updates arising from previous meetings and not listed
11. Somerset Councillors' reports
12. Local Community Networks (LCNs) and Enhanced Highway Maintenance (EHM)
13. Highways:-
 - a. Jetting of culverts - Little Leaze Lane
 - b. Speed monitor request for Scotts Lane, King William Road and by the School
 - c. Any other updates - Langlands Lane potholes
 - d. Problems arising
14. Rights of Way/footpaths
15. Play Area report
16. Planning:- Any planning matters for information
17. Parish Plot
18. Finance
 - a. Accounts check
 - b. Cheques for signature - incl. Clerks salary and expenses; Internal audit
 - c. Internal audit - Report from internal auditor
 - d. External audit:- i) Annual Governance Statement 2024-2025; ii) Accounting Statements 2024-20254
 - e. Any other financial matters
19. Items for information, circulation, distribution
20. Items for future meeting(s)
21. Urgent correspondence
22. Date of next meeting - Tuesday 10th June 2025 at 7pm

Julia Marshall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.