

Clerk: Mrs Julia Marshall
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Catcott Parish Councillors are summoned to a meeting of the Council as detailed below

AGENDA - 8th April 2025 - 7pm - Catcott School Hall

1. Present and consideration of apologies
2. Declarations of interest and consideration of any dispensations required
3. Minutes of previous meeting
4. Updates arising from previous meetings and not listed
5. Somerset Councillors' reports
6. Local Community Networks (LCNs) and Enhanced Highway Maintenance (EHM)
7. Highways:-
 - a. Little Leaze Lane - work update
 - b. Jetting of culverts - Little Leaze Lane
 - c. Langlands Lane potholes
 - d. Speed monitor request for Scotts Lane and King William Road
 - e. Any other updates
 - f. Problems arising
8. Rights of Way/footpaths
9. Play Area report
10. Planning:-
 - a. 14/25/00002 - Rose Farm, 3 Scotts Lane - determination of prior approval for rear and South extension - notification was received late on 30th January and a response required by 2nd February - granted.
 - b. 14/25/00003 - Inglenook, Manor Road - determination if prior approval is required. Erection of single storey extension from rear and West elevation - no update at 02/04/25
 - c. Any other planning matters for information
11. Parish Plot
12. Polden Environmental Network (PEN)
13. Consideration of additional defibrillator
14. New Website and email addresses.
15. Finance
 - a. Accounts check
 - b. Cheques for signature - incl. Clerks salary and expenses;
 - c. Internal and external audits
 - d. Any other financial matters
16. Items for information, circulation, distribution
17. Items for future meeting(s)
18. Urgent correspondence
19. Date of next meeting - Tuesday 13th May 2025 in Catcott School Hall following the Annual Parish Meeting due to start at 6.30pm.

Julia Marshall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 23/24 /243 **PRESENT** - Cllrs Barnett (in the Chair), Pople, Thompson and Hall.
- 23/24 /244 **ALSO PRESENT** - 11 members of the public and SCllr Munt.
- 23/24 /245 **IN ATTENDANCE** - The Clerk to the Council.
- 23/24 /246 **APOLOGIES** - Cllr Salter had tendered his apologies which were accepted and approved by the Council.
- 23/24 /247 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - Cllr Pople declared an interest in the Play Area as she is the Council's representative on the committee. Cllr Thompson declared an interest in the CVA as he is the publicity officer.
- 23/24 /248 **MINUTES OF PREVIOUS MEETING** - were approved and signed.
- 23/24 /249 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none.
- 23/24 /250 **SOMERSET COUNCILLOR'S REPORT** - SCllr Munt reported that the Somerset Council budget had now been set with a 7.5% increase in council tax. Special approval from central Government had been given for this as no increases had been made for several years. 30 councils across the country had been granted this support approval.
- 23/24 /251 **LOCAL COMMUNITY NETWORKS & ENHANCED HIGHWAY MAINTENANCE** - Cllr Barnett had attended two meetings. The Highways meeting on 25th February at Glastonbury where it was arranged with Burnham Highways that 2 items be prioritised. The next Highways meeting is scheduled for 1st May, hopefully in Edington, when two police representatives and two highways representatives will attend to answer questions on road safety and policing. The two items chosen were white lines and who will do these and the other is parking safety at schools.
- 23/24 /252 **HIGHWAYS:-**
- a. Little Leaze Lane - work at far end - no response yet from Highways although a member of the public had seen workers in the lane and they had said that the whole lane is to be totally relaid in the period May 25-May 26. Clerk will write again to Highways chasing a response to the original email and stressing the urgency as the current state of the lane prevented the farm from working properly.
 - b. Jetting of culverts - Little Leaze Lane - no update.
 - c. Langlands Lane potholes - no update.
 - d. Speed monitor request for Scotts Lane and King William Road - the Clerk would chase this up.
 - e. Any other updates - none.
 - f. Problems arising -
 - i. Discharge of water on to the highway - Clerk to contact Highways regarding discharge of water from a house on to the road.
 - ii. Blocked drain at bottom of Scotts Lane - whilst two of the drains at this site appeared to be working the one in the middle is not. Clerk to report to Highways.
- 23/24 /253 **RIGHTS OF WAY/FOOTPATHS** - Cllr Thompson reported that two paths were due to be cut by Somerset this year, however he would be cutting back the hedges on four paths with the hedge cutter himself.
- 23/24 /254 **PLAY AREA REPORT** - Cllr Pople reported that there will be an Easter egg trail around the village on 13th April.

23/24 /255 **PLANNING:-**

- a. 14/25/00002 - Rose Farm, 3 Scotts Lane - determination of prior approval for rear and South extension - notification was received late on 30th January and a response required by 2nd February. Although this was a determination of prior approval this had not really allow time for any informed local response - earliest decision now shown as 29th March.
- b. 14/25/00003 - Inglenook, Manor Road - determination if prior approval is required. Erection of single storey extension from rear and West elevation - earliest decision now shown as 28th March.
- c. Any other planning matters for information - none.

23/24 /256 **PARISH PLOT - DITCH CLEARANCE** - Work has been carried out and invoice received. Cllr Barnett would check that the work had been satisfactorily completed.

23/24 /257 **POLDEN ENVIRONMENTAL NETWORK (PEN)** - no update.

23/24 /258 **WEBSITE** - there has been a bit of a delay in setting up the new councillor emails resulting from postal delays. The Clerk would re-send to councillors the details of their new email addresses.

23/24 /259 **FINANCE**

- a. Accounts check - the Clerk apologised that she had not updated the accounts but would do so now ready for the end of year.
- b. Cheques for signature - were approved for signature as follows:- Chq.697 Edington Parish Council (defibrillator) £208.90; Chq.698 Porter Plant (Parish Plot ditching) £330.00; Chq.699 Information Commissioner (data protection) £52.00; Chq.700 Clerk (Salary & expenses) £435.50.
- c. Appointment of internal auditor - it was agreed to appoint Richard Young as internal auditor.
- d. Any other financial matters - none.

23/24 /260 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD.

23/24 /261 **ITEMS FOR FUTURE MEETING(S)** - Consideration of additional defibrillator.

23/24 /262 **URGENT CORRESPONDENCE** - none.

23/24 /263 **DATE OF NEXT MEETING** - Tuesday 8th April 2025 in Catcott School Hall at 7pm

The meeting closed at 7.35pm