

Clerk: Mrs Julia Marshall
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Catcott Parish Councillors are summoned to a meeting of the Council as detailed below

AGENDA - 11th March 2025 - 7pm - Catcott School Hall

1. Present and consideration of apologies
2. Declarations of interest and consideration of any dispensations required
3. Minutes of previous meeting
4. Updates arising from previous meetings and not listed
5. Somerset Councillors' reports
6. Local Community Networks (LCNs) and Enhanced Highway Maintenance (EHM)
7. Highways:-
 - a. Little Leaze Lane - work at far end
 - b. Jetting of culverts - Little Leaze Lane
 - c. Langlands Lane potholes
 - d. Speed monitor request for Scotts Lane and King William Road
 - e. Any other updates
 - f. Problems arising
8. Rights of Way/footpaths
9. Play Area report
10. Planning:-
 - a. 14/25/00002 - Rose Farm, 3 Scotts Lane - determination of prior approval for rear and South extension - notification was received late on 30th January and a response required by 2nd February. Although this was a determination of prior approval this had not really allow time for any informed local response.
 - b. 14/25/00003 - Inglenook, Manor Road - determination if prior approval is required. Erection of single storey extension from rear and West elevation.
 - c. Any other planning matters for information
11. Parish Plot - ditch clearance. Work has been carried out and invoice received.
12. Polden Environmental Network (PEN)
13. Website - there has been a bit of a delay in setting up the new councillor emails
14. Finance
 - a. Accounts check
 - b. Cheques for signature - incl. Clerks salary and expenses; Parish Plot ditching; Data Protection
 - c. Appointment of internal auditor
 - d. Any other financial matters
15. Items for information, circulation, distribution
16. Items for future meeting(s)
17. Urgent correspondence
18. Date of next meeting - Tuesday 8th April 2025 in Catcott School Hall at 7pm.

Julia Marshall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 23/24 /221 **PRESENT** - Cllrs Barnett (in the Chair), Pople, Salter, Thompson and Hall.
- 23/24 /222 **ALSO PRESENT** - 8 members of the public and SCllr Martin.
- 23/24 /223 **IN ATTENDANCE** - The Clerk to the Council.
- 23/24 /224 **APOLOGIES** - SCllr Munt being unable to attend had arranged for SCllr Martin to do so.
- 23/24 /225 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - Cllr Pople declared an interest in the Play Area as she is the Council's representative on the committee. Cllr Thompson declared an interest in the CVA as he is the publicity officer.
- 23/24 /226 **MINUTES OF PREVIOUS MEETING** - were approved and signed.
- 23/24 /227 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none.
- 23/24 /228 **SOMERSET COUNCILLORS' REPORTS** - SCllr Martin said he was really there to answer any questions arising. He responded to questions regarding the Boundary Commission, the District Plan, planning enforcement and the lack of information on Somerset spending cutbacks.
- 23/24 /229 **LOCAL COMMUNITY NETWORKS (LCNs) AND ENHANCED HIGHWAYS MAINTENANCE (EHM)** - Cllr Barnett reported on the latest developments regarding highways maintenance. Contractors are being contacted to find firms other than Kier to quote for highways work when required. The Health and Wellbeing group is looking at the possibility to divert buses to Shapwick Heath for access to the Avalon Centre.
- 23/24 /230 **HIGHWAYS:-**
- a. Little Leaze Lane - work required at the far end - Cllr Barnett reported on a proposal made by a villager regarding the far end of Little Leaze Lane which has now deteriorated again beyond being useable. The plan is to allow the local landowner to adopt the section of the lane beyond the last dwelling and up to the far end. The landowner would then make the road good using concrete and install a Bristol gate which would be kept unlocked at all times. The landowner would meet all costs other than the legal and ancillary ones which would need to be met by Somerset Council. The Clerk was instructed to write to Somerset Highways putting this proposal forward with the parish council's backing.
 - b. Jetting of culverts at near end of Little Leaze Lane - Mr Gill is arranging the these to be checked to see if follow up works are required. The main culvert beneath The Nydon will be referred to Somerset Council's Structures team to follow up, if necessary, as this is a listed structure maintained by them.
 - c. Potholes along Langland Lane including the far end - Langland Lane will be inspected and any potholes deemed to be safety defects will be repaired. This site will also be added to a future patching works programme.
 - d. School parking, yellow lining, bus service, shuttle bus - all interlinked - Following a meeting last week regarding the problems the buses have with the cars parked at school drop off and pick up times Cllr Barnett updated the meeting. The yellow lines apparently do not apply to parents collecting children so there does seem no point in going down that route. As some parents will, without doubt, continue to park in unsuitable places such as bends which cannot be seen round, the only safe course appeared to be to stop using the bus shelter in the village and replace this stop with one at the village hall and surgery. Following discussion it was agreed to accept an alternative stop at the village hall and surgery with the proviso that the stop is clearly marked and a timetable displayed. No buses will then come down into the middle of the village at any time of day. The stop at the top of King William Road will remain. There is a slinky bus service which could prove useful to some people and details will be made available as soon as possible.
 - e. Any other updates - none.
 - f. Problems arising - there is concern regarding an extremely large pile of dirt on the South side of Lippetts Way opposite the top of Weares Lane. There is a ditch there and the dirt is far too near. The Clerk was instructed to write to the landowner to get it removed immediately.
- 23/24 /231 **RIGHTS OF WAY/FOOTPATHS** - Cllr Thompson has purchased the required spikes to repair the marker posts and will install them soon.

- 23/24 /232 **PLAY AREA REPORT** - Cllr Pople said people were allowing dogs to run free in the area. This is obviously not suitable or acceptable in a children's play area. Notices had been posted and would be mentioned on the website.
- 23/24 /233 **PLANNING:-**
- 14/25/00001 - Langlands Farm - Prior approval not required - for information only.
 - 14/25/00002 - Rose Farm, 3 Scotts Lane - determination of prior approval for rear and South extension - notification was received late on 30th January and a response required by 2nd February. Although this was a determination of prior approval this had not really allow time for any informed local response.
 - 14/24/00005 - Appeal notice received - approval of reserved matters for the details of access appearance, landscaping, layout and scale, for 14/21/00004 (variation of condition 2 of planning permission 14/20/00003 (Outline planning permission, with all matters reserved, for the erection of 2 dwellings to amend the approved site plan) - 6 Brook Lane - It was understood that the comments already made by the parish council would be looked at so the council agreed to make no further comments.
 - Any other planning matters for information - none.
- 23/24 /234 **PARISH PLOT** - although the ditching has not yet been done the contractor is working nearby and it is assumed that the work on the plot would be carried out soon.
- 23/24 /235 **POLDEN ENVIRONMENTAL NETWORK (PEN)** - nothing other than a bus service request had been received. No action to be taken.
- 23/24 /236 **DOG WASTE BIN AT THE POUND** - this has now been sorted out.
- 23/24 /237 **WEBSITE** - The Clerk would alter the home page picture so that the whole height of the war memorial is shown. All councillors need a new .gov.uk email address to be used for nothing except that. It was agreed to go with firstname.lastname@catcottparishcouncil.gov.uk.
- 23/24 /238 **FINANCE**
- Accounts check - the Clerk had sent up to date accounts and statements to councillors. The accounts were approved.
 - Cheques for signature - were approved as follows:- Chq.694 Parish Online (website & cloud) £378.00; Chq.695 Clerk (pay & expenses) £439.15; Chq.696 A Thompson (footpath sign stakes) £24.00.
 - Any other financial matters - none.
- 23/24 /239 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - the CVA had a successful AGM. Some committee members resigned including the treasurer. Litter pick to be held on Sunday 23rd meeting at 10.30am in The Pound. Bacon butties at Court Farm, Steel Lane afterwards.
- 23/24 /240 **ITEMS FOR FUTURE MEETING(S)** - none mentioned.
- 23/24 /241 **URGENT CORRESPONDENCE** - none.
- 23/24 /242 **DATE OF NEXT MEETING** - Tuesday 11th March 2025 in Catcott School Hall at 7pm.

The meeting closed at 8.10pm.

Chairman

Date